

THE COMPANY

Himes Associates, Ltd. was formed in 1982 to provide professional project management, real estate consulting and construction management services. Himes Associates' clients range from corporate facility users, institutional owners/developers, to lending institutions and the legal community. Himes Associates has managed the design and construction millions of square feet of office, industrial, laboratory, and retail space throughout the United States.

Himes Associates' expertise in each aspect of the project scope provides a sound basis for comprehensive project management services. These areas of expertise include:

- Comprehensive Project Management Services
- Development Management Services
- Comprehensive Relocation Planning
- Move Coordination and Management Services

SCOPE

Himes has an immediate need for an experienced, on-site, **Mission Critical Project Manager**. The position is located in Dallas, TX and will report to our Fairfax, VA office. The position will provide management of various critical-based construction projects. This includes being a member of the project team for management of the design and construction teams as well as communication and coordination with cross-functional, internal project teams. A critical aspect of this position is to minimize the client's risk. This is accomplished through thoughtful leadership and managing consistent processes, maintaining thorough records, minimizing disruptions to work processes, and monitoring for errors and omissions.

KEY RESPONSIBILITIES

- Provide daily management of all aspects of design and construction
- Manage the design and construction team to ensure that all project objectives are met including those relating to quality, schedule, budget and GC invoices
- Act as primary liaison with user groups for construction documents, submittals, requests-for-information, change orders and meeting minutes
- Represent design and construction team in all client project related meetings
- Manage all aspects of independent testing and reporting throughout the project
- Coordinate all utility shutdowns, building penetrations, and security impacts
- Lead the commissioning team through facility acceptance
- Provide Client with weekly project updates
- Provide design and construction updates at bi-weekly senior management meetings
- Provide design and construction related cost and budget control
- Maintain records of all project related communications on a monthly basis

MINIMUM EDUCATION/EXPERIENCE/SKILLS/REQUIRED LICENSES OR CERTIFICATIONS

- BS/BA degree, preferably in engineering, construction management or related architectural degree OR 10 – 15 years of experience managing mission critical design and construction projects greater than \$10MM
- Demonstrated record of leadership and achievement delivering projects on time and on budget and meeting other project objectives
- At least 5 years experience in base building construction projects
- **Data center building experience required**

COMPENSATION/BENEFITS PACKAGE

Himes Associates, Ltd. offers a very competitive compensation/benefits package including but not limited to paid medical, 401(k) plan, profit sharing, paid vacation, competitive salary, and an excellent work environment.