



## **Mission Critical Project Manager Owner's Representative**

### **OVERVIEW**

Himes Associates, Ltd., a national project management, construction management and owner's representation firm, has an immediate need for an experienced, on-site, mission critical Project Manager. The position is located in Northern New Jersey and will report to our Fairfax, VA office. The position will be in support of the construction of a new data center for one of Himes' current clients.

This position will be located on-site. Local candidates need only apply.

### **GENERAL PURPOSE AND SCOPE**

Provide management of various design and construction projects for Client. This includes operational leadership of design and construction teams as well as communication and coordination with cross-functional, internal project teams. A critical aspect of this position is to minimize client's risk. This is accomplished through thoughtful leadership and managing consistent processes, maintaining thorough records, minimizing disruptions to work processes, and monitoring for errors and omissions.

### **ESSENTIAL JOB DUTIES**

- Provide daily management of all aspects of design and construction
- Manage the design and construction team to ensure that all project objectives are met including those relating to quality, schedule, budget and GC invoices
- Act as primary liaison with Client for construction documents, submittals, requests-for-information, change orders and meeting minutes
- Represent design and construction team in all client project related meetings
- Manage all aspects of independent testing and reporting throughout the project
- Coordinate all utility shutdowns, building penetrations, and security impacts
- Lead the commissioning team through facility acceptance
- Provide Client with weekly project updates
- Provide design and construction updates at bi-weekly senior management meetings
- Provide design and construction related cost and budget control
- Maintain records of all project related communications on a monthly basis

### **MINIMUM EDUCATION/EXPERIENCE/SKILLS/REQUIRED LICENSES OR CERTIFICATIONS**

- BS/BA degree, preferably in engineering, construction management or related architectural degree OR 10 – 15 years of experience managing mission critical design and construction projects greater than \$10MM
- Demonstrated record of leadership and achievement delivering projects on time and on budget and meeting other project objectives
- At least 5 years experience in base building construction projects
- Data center building experience required

### **COMPENSATION PACKAGE**

Himes Associates, Ltd. offers a very competitive compensation/benefits package including but not limited to paid medical, 401(k) plan, Profit Sharing, paid vacation, competitive salary, and an excellent work environment.

1099 arrangements will be considered for this position.